

SONOMA COUNTY WATER AGENCY

FY 24-25 BUDGET REQUEST

INTERNAL SERVICE FUNDS

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FY 2024-25 BUDGET
BUDGET SECTION SUMMARY

Section Title: INTERNAL SERVICE FUNDS

A. Program Description

This section includes the Equipment Fund and the Facilities Fund. These internal service funds were established to provide an equitable means of sharing equipment and facility costs by all divisions of the Water Agency. The Power Resources Fund was established as a separate fund which acts as a purchaser and seller of power, so all Water Agency entities can benefit from the power purchasing authority or from the photovoltaic systems.

Depreciation expense is recorded in each fund to provide for future replacement of current assets.

B. Financial Summary

Section	GROSS EXPENDITURES			NET COST / USE OF FUND BALANCE		
	FY 23-24 Adopted	FY 24-25 Requested	Percent Change	FY 23-24 Adopted	FY 24-25 Requested	Percent Change
Equipment Fund	\$4,677,221	\$4,988,600	6.66%	\$1,711,416	\$1,967,435	14.96%
Facilities Fund	7,448,730	10,663,423	43.16%	1,277,160	1,228,790	(3.79%)
Power Resources Fund	6,443,711	6,612,567	2.62%	418,711	606,067	44.75%
TOTAL:	\$18,569,662	\$22,264,590	19.90%	\$3,407,287	\$3,802,292	11.59%

C. Staffing Summary

No staffing is allocated to this index.

D. Workload Summary

Refer to the individual sections for information regarding work performed.

E. Summary of Issues and Significant Changes

Refer to the Departmental Budget Summary for a summary of issues and significant changes.

FY 2024-25 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: EQUIPMENT FUND
Fund/Department ID: 54005 33050100

Account No. and Title	Adopted 2023-24	Requested 2024-25	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$22,500	\$29,250	\$6,750	30.00%
44102 Rent - Equipment	2,943,305	2,991,915	48,610	1.65%
Subtotal Use of Money	\$2,965,805	\$3,021,165	\$55,360	1.87%
TOTAL REVENUES	\$2,965,805	\$3,021,165	\$55,360	1.87%
EXPENDITURES:				
<u>SERVICES AND SUPPLIES</u>				
51061 Maintenance - Equipment	\$250,000	\$270,000	\$20,000	8.00%
51241 Outside Printing and Binding	-	500	500	N/A
51244 Permits/License/Fees	100	100	-	0.00%
51249 Other Professional services	2,000	2,000	-	0.00%
51401 Rents & Leases-Equipment	800	800	-	0.00%
51601 Training/Conference Exp	200	500	300	150.00%
51602 Business Travel/Mileage	200	200	-	0.00%
51803 Other Contract Services	50,000	50,000	-	0.00%
51902 Telecommunication Usage	35,000	35,000	-	0.00%
51917 District Operations Charges	1,311,421	1,311,000	(421)	(0.03%)
51921 Equipment Usage Charges	117,700	130,000	12,300	10.45%
52061 Fuel/Gas/Oil	470,000	650,000	180,000	38.30%
52071 Materials and Supplies Expense	4,100	6,000	1,900	46.34%
52072 Chemicals	500	500	-	0.00%
52111 Office Supplies	200	-	(200)	(100.00%)
52115 Books/Media/Subscriptions	1,000	-	(1,000)	(100.00%)
52141 Minor Equipment/Small Tools	20,000	18,000	(2,000)	(10.00%)
52143 Computer Software/Licensing	15,000	15,000	-	0.00%
Subtotal Services and Supplies	\$2,278,221	\$2,489,600	\$211,379	9.28%
<u>OTHER CHARGES</u>				
53401 Amortization Expense	\$13,000	\$13,000	\$0	0.00%
53402 Depreciation Expense	1,301,000	1,406,000	105,000	8.07%
Subtotal Other Charges	\$1,314,000	\$1,419,000	\$105,000	7.99%
<u>FIXED ASSETS</u>				
19820 Acq-Machinery and Equipment	\$ -	\$ -	\$ -	N/A
19840 Acq-WIP-Equipment	1,085,000	1,080,000	(5,000)	(0.46%)
Subtotal Fixed Assets	\$1,085,000	\$1,080,000	(\$5,000)	(0.46%)
TOTAL EXPENDITURES	\$4,677,221	\$4,988,600	\$311,379	6.66%
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	\$1,711,416	\$1,967,435	\$256,019	14.96%

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division:
 Section Title:

Sonoma County Water Agency - Internal Service Fund
 Equipment Fund

Character Title: Use of Money and Property

Character No.: 54005-33050100-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$900,000
Projected Interest Rate	<u>3.25%</u>
Projected/Planned Interest on Pooled Cash	\$29,250

44102 Rent-Equipment

This item records charges for use of Agency fleet and equipment . A rental rate has been established for each vehicle and piece of equipment sufficient to cover maintenance, operation costs and depreciation. 2,991,915

Character Title: Services and Supplies

Character No.: 54005-33050100-51/52

51061 Maintenance - Equipment

This account records parts and various supplies necessary to maintain and repair Agency vehicles. \$ 270,000

51241 Outside Printing and Binding

This account records the cost of all printing and signage. 500

51244 Permits/License/Fees

This account records the cost of all permits. 100

51249 Other Professional Services

This account records the cost of commission on the sale of equipment. 2,000

51401 Rents/Leases - Equipment

This account records the costs of renting or leasing equipment as needed. 800

51601 Training/Conference Expenses

This account records the costs for training and conference expenses by Agency staff. 500

51602 Business Travel/Mileage

This account records the costs of travel expenses to meetings and seminars by Agency staff. 200

51803 Other Contract Services

This account covers the cost of various contract services such as waste disposal, safety services, and various other services. 50,000

51902 Telecommunication Usage

This account records the costs for telephone system repairs. 35,000

51917 District Operations Charges

This account records the labor and overhead necessary to maintain and repair Agency vehicles and equipment. 1,311,000

51921 Equipment Usage Charge

This account records the costs for equipment usage. 130,000

52061 Fuel/Gas / Oil

This account records the cost of gas, diesel, and oil for the Agency's vehicle fleet. 650,000

52071 Materials and Supplies Expense

This account records the cost of Emergency Inventory supplies and other materials. 6,000

52072 Chemicals

This account records the cost of chemicals required for operations and maintenance. 500

52141 Minor Equipment /Small Tools

This account records the cost of small tools/instruments used for maintenance activities under \$5,000. 18,000

52143 Software/Licensing Fees

This account records the cost of software. 15,000

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division:

Sonoma County Water Agency - Internal Service Fund

Section Title:

Equipment Fund

Character Title: Other Charges

Character No.: 54005-33050100-53

53401 Amortization Expense

This account is requested to provide appropriations for the amortization of the Agency's vehicles and equipment. No cash expenditure of funds is made but the full cost of recovery is included in rental rates. \$13,000

53402 Depreciation Expense

This account is requested to provide appropriations for depreciation of the Agency's vehicles and equipment. No cash expenditure of funds is made but the full cost of recovery is included in rental rates. \$1,406,000

Character Title: Fixed Assets

Character No.: 54005-33050100-19

19840 WIP - Mobile Equipment

	<u>REPLACES</u>	<u>FOR</u>	<u>COST</u>
John Deere 700 Dozer	NEW	Maint. Div, Fleet Operations Section	307,000
John Deere 35G Excavator	NEW	Maint. Div, Fleet Operations Section	82,000
Ford F550 Chip Truck	NEW	Maint. Div, Fleet Operations Section	119,000
G544 Crane/Service Body Outfitting	G506	Maint. Div, Fleet Operations Section	150,000
G545 Crane/Service Body Outfitting	G462	Maint. Div, Fleet Operations Section	150,000
2, 16' Equipment Trailers (\$16,500 each)	NEW	Maint. Div, Fleet Operations Section	33,000
VenTrak Mower	NEW	Maint. Div, Fleet Operations Section	46,000
Chevrolet Mechanic's Truck	G509	Maint. Div, Fleet Operations Section	100,000
Ford EV Truck	Pool Vehicle	Maint. Div, Fleet Operations Section	60,000
Contingency Vehicle Replacement			33,000
		Total	\$1,080,000

FY 2024-25 BUDGET

EQUIPMENT RENTAL SUMMARY

Fund/Account Title: Equipment Fund/Rent - Equipment **Number:** 54005-44102

	<u>Fund</u>	<u>Description</u>	<u>Account</u>	<u>FY 24-25 Amount</u>
<u>Charges From :</u>	54005	Equipment Fund	Various	\$2,991,915
<u>Charges To :</u>	14015	General Fund	51921	220,000
	14020	Spring Lake	51921	25,000
	14030	Sustainability-Renewable Energy	51921	2,625
	44205	Water Transmission	51921	1,100,000
	14105	Zone 1A Laguna Mark West	51921	240,000
	14110	Zone 2A Petaluma	51921	64,000
	14115	Zone 3A Valley of the Moon	51921	16,000
	14120	Zone 5A Lower Russian River	51921	8,000
	14125	Zone 7A North Coast	51921	1,100
	14130	Zone 8A South Coast	51921	2,000
	44105	Russian River Projects	51921	20,000
	44110	Recycled Water fund	51921	50
	14135	Warm Springs Dam	51921	125,000
	54005	Equipment Fund	51921	130,000
	54010	Facilities Fund	51921	107,000
	54015	Power Resources	51921	1,000
	44405	Sea Ranch Sani Zone	51921	\$ 2,760
	44505	Penngrove Sani Zone	51921	\$ 20,780
	44605	Geyserville Sani Zone	51921	\$ 19,400
	44705	Airport-Larkfield-Wikiup Sani Zone	51921	\$ 151,690
	43101	Occidental CSD	51921	\$ 123,810
	43201	Russian River CSD	51921	\$ 161,200
	43301	Sonoma Valley CSD	51921	\$ 449,000
	43401	South Park CSD	51921	\$ 1,500
		Total		<u><u>\$2,991,915</u></u>

Note: Amounts identified are estimates only. All charges to other funds will be made based upon actual usage.

FY 2024-25 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Internal Service Fund
Fund: Equipment Fund
Fund/Department ID: 54005-33050100

DESCRIPTION OF FUND ACTIVITY	Actual FY 22-23	Estimated FY 23-24	Requested FY 24-25
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting (See Detailed Components Below)	\$1,209,300	\$1,462,724	\$1,163,390
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	3,360,405	3,244,153	3,021,165
Expenditures - (Decrease) fund balance	(3,819,363)	(4,857,486)	(4,988,600)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>(458,958)</u>	<u>(1,613,334)</u>	<u>(1,967,435)</u>
Adjustments to Reserves/Encumbrances:			
Outstanding Encumbrances - Net Change	(306,032)		-
Unrealized Gains/Loss	17,875	-	-
Change in Prepaid Expense	(248)	-	-
Amortization	2,375	13,000	13,000
Depreciation	990,013	1,301,000	1,406,000
Gain/loss on disposal of Capital Assets	8,400	-	-
Rounding	(1)	-	-
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>712,382</u>	<u>1,314,000</u>	<u>1,419,000</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting	\$1,462,724	\$1,163,390	\$614,955
Target Fund Balance	\$513,871	\$613,326	\$622,400
<i>Over/(Under) Target Fund Balance</i>	<i>\$948,853</i>	<i>\$550,064</i>	<i>(\$7,445)</i>
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$253,424	(\$299,334)	(\$548,435)
<u>Fund Balance Components at Beginning of FY</u>			
	7/1/2022	7/1/2023	
Cash	\$1,482,322	\$2,045,825	
Accounts Payable	(18)	(759)	
Due from Other Funds	138	-	
Accounts Receivable - AR Module	601	-	
Vouchers Payable	(87,109)	(89,676)	
Encumbrances	(186,634)	(492,666)	
Total Beginning Fund Balance	<u>\$1,209,300</u>	<u>\$1,462,724</u>	

FY 2024-25 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: **FACILITIES FUND**
Fund/Department ID: **54010** **33050200**

Account No. and Title	Adopted 2023-24	Requested 2024-25	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$62,500	\$81,250	\$18,750	30.00%
44101 Rent - Real Estate	4,649,070	4,315,869	(333,201)	(7.17%)
44102 Rent - Equipment	1,460,000	4,869,168	3,409,168	233.50%
Subtotal Use of Money	\$6,171,570	\$9,266,287	\$3,094,717	50.14%
<u>MISCELLANEOUS REVENUE</u>				
46040 Miscellaneous Revenue	0	0	0	N/A
Subtotal Miscellaneous Revenue	\$0	\$0	\$0	N/A
TOTAL REVENUES	\$6,171,570	\$9,266,287	\$3,094,717	50.14%

EXPENDITURES:

SERVICES AND SUPPLIES

51032 Janitorial Services	\$210,000	\$200,000	(\$10,000)	(4.76%)
51061 Maintenance - Equipment	360,000	335,000	(25,000)	(6.94%)
51071 Maintenance - Bldg & Improve	-	-	-	N/A
51209 Information Tech Serv (non ISD)	2,300	2,300	-	0.00%
51211 County Counsel - Legal Advice	2,700	2,700	-	0.00%
51230 Security Services	-	-	-	N/A
51244 Permits/License/Fees	1,000	1,000	-	0.00%
51401 Rents and Leases - Equipment	2,000	2,000	-	0.00%
51421 Rents and Leases - Bldg/Land	130,130	134,715	4,585	3.52%
51601 Training/Conference Expenses	10,000	10,000	-	0.00%
51803 Other Contract Services	598,000	311,500	(286,500)	(47.91%)
51902 Telecommunication Usage	27,000	27,000	-	0.00%
51917 District Operations Charges	1,578,000	3,625,340	2,047,340	129.74%
51921 Equipment Usage Charges	107,000	107,000	-	0.00%
52042 Janitorial Supplies	10,000	10,000	-	0.00%
52061 Fuel/Gas/Oil	1,000	1,000	-	0.00%
52071 Materials and Supplies Expense	7,000	107,000	100,000	1428.57%
52111 Office Supplies	7,000	12,000	5,000	71.43%
52141 Minor Equipment/Small Tools	15,000	15,000	-	0.00%
52142 Computer Equipment/Accessories	-	-	-	N/A
52143 Computer Software/Licensing	20,000	20,000	-	0.00%
52191 Utilities Expense	17,000	17,000	-	0.00%
52193 Utilities - Electric	160,000	160,000	-	0.00%
Subtotal Services and Supplies	\$3,265,130	\$5,100,555	\$1,835,425	56.21%

OTHER CHARGES

53103 Interest on LT Debt	\$5,600	\$0	(\$5,600)	(100.00%)
53402 Depreciation Expense	1,118,000	1,242,000	124,000	11.09%
Subtotal Other Charges	\$1,123,600	\$1,242,000	\$118,400	10.54%

FY 2024-25 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: **FACILITIES FUND**
Fund/Department ID: **54010** **33050200**

Account No. and Title	Adopted 2023-24	Requested 2024-25	Difference	Percent Change
<u>ADMIN CONTROL</u>				
59004 Administrative Control Account	\$260,340	\$0	(\$260,340)	(100.00%)
59005 Admin Control Acct Clearing	(260,340)	-	260,340	(100.00%)
<i>Subtotal Admin Control</i>	\$0	\$0	\$0	N/A
<u>FIXED ASSETS</u>				
19831 Acq-CIP-Bldg & Impr	\$3,060,000	\$4,320,868	\$1,260,868	41.20%
<i>Subtotal Fixed Assets</i>	\$3,060,000	\$4,320,868	\$1,260,868	41.20%
TOTAL EXPENDITURES	\$7,448,730	\$10,663,423	\$3,214,693	43.16%
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	\$1,277,160	\$1,397,136	\$119,976	9.39%

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund
Section Title: Facilities Fund

Character Title: Use of Money and Property **Character No.:** 54010-33050200-44

44002 Interest on Pooled Cash	
This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.	
Estimated Average Cash Balance	\$2,500,000
Projected Interest Rate	3.25%
Projected/Planned Interest on Pooled Cash	\$81,250
44003- Other Interest Earnings	
This records the interest earned from the Airport/Larkfield/WikiUp Loan.	\$ 68,346
44101 Rent - Real Estate	
This account records the rental income received from the Agency's General Fund for use of Agency Administrative, Flood Control, and Operations and Maintenance facilities and maintenance facilities at the Airport treatment plant. Rental income will be maintained at a level sufficient to cover facilities operations and maintenance costs, depreciation and debt service.	\$ 4,390,505
44102 Rent-Equipment	
This item records charges for use of Agency SCADA Equipment . A rental rate has been established sufficient to cover maintenance, operation costs and depreciation.	\$ 4,869,168

Character Title: Charges for Services **Character No.:** 54010-45

45530 - Maintenance Fees	
This accounts records the revenue payments from Sanitation Zones & Districts for Emergency Inventory.	\$ 100,000

Character Title: Administrative Control **Character No.:** 54010-49

49002 Advances	
This account reflects the Airport-Larkfield-Wikiup Sanitation Zone loan repayment for the Larkfield Estates Sewer Project. Payments on the loan from the Zone or the General Fund will be made to the Facilities Fund as funds are available. In order to avoid financial impacts to Sonoma Water's enterprise funds, Facilities Fund rent will not be increased to cover the expenses of the Zone's Larkfield Estate's Project.	
Repayments will be made annually if excess funds are available at year end. Management will review Long Range Financial Plans annually to evaluate repayment options. Management's goal has been to repay the facilities Fund within 10 years if possible.	
The following reflects the principal payment history to date:	
Original Amount of the Loan:	\$ 6,067,000
Total Principal Payments through FY 22/23:	(510,000)
Anticipated (not budgeted) loan repayment (contingent on availability of funds)	(100,000)
Outstanding Principal Loan Amount	\$ 5,457,000
	\$ 54,000
49003 Advances Clearing	
This is the clearing account for account 49002, Advances.	\$ (54,000)

Character Title: Sevicees and Supplies **Character No.:** 54010-33050200-51/52

51032 Janitorial Services	
This account records the costs for custodial services for the Agency's Administration building, O&M Center and Airport treatment plant.	224,636
51061 Maintenance-Equipment	
This account records the costs for parts and various supplies necessary to maintain and repair Agency equipment.	335,000
Various Maintenance Projects	200,000
Security Signage	10,000
Security Cameras	75,000
Security Access Controls	50,000

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund
 Section Title: Facilities Fund

Character Title: Services and Supplies (Cont'd) Character No.: 54010-33050200-51/52

51209 Information Tech Serv (non ISD)			
This account records the costs of various data processing supplies and services.			2,300
51211 Legal Services			
This account reflects the estimated cost of legal services to be provided by County Counsel and outside legal counsel.			2,700
51244 Permits/License/Fees			
This account records the cost of all permits.			1,000
51401 Rents & Leases-Equipment			
This account covers of the costs of rental equipment as needed to maintain various facilities.			2,000
51421 Rents/Leases-Bldgs/Imp			
This account reflects the lease expense to ALW Sanitation Zone for the Service Center Building.			134,715
51601 Training/Conference Expenses			
This account records the costs for training and conference expenses by Agency staff.			10,000
51803 Other Contract Services			
This account records the cost for the Maximo agreement, which manages assets and provides document control functions related to asset management.			361,500
<u>Identified Contracts:</u>			
As needed agreement for Security Camera Installation		50,000	
Airport Business Center Owners	Y0004/Y0005	10,000	
Pest Control	Y0004/5/6	6,500	
Alarms	Y0004/5/6/43	15,000	
Security Plan Development		150,000	
Landscape Maintenance		60,000	
Trash Removal/Parking Lots		40,000	
HVAC Services		30,000	
		361,500	
51902 Telecommunication Usage			
This account covers costs for telephone system repairs.			27,000
51917 District Operations Charges			
This account records costs for salary and benefits for staff assigned to projects associated with Agency facilities. For current year projects see the Facility Maintenance Project sheet.			3,625,340
	Facilities Fund Labor	1,625,340	
	SCADA Labor	2,000,000	
51921 Equipment Usage Charges			
This account records the cost for equipment usage.			107,000
52042 Janitorial Supplies			
This account records costs for cleaning and household supplies.			10,000
52061 Fuel/Oil/Gas			
This account includes the costs of gas, diesel and oil.			1,000
52071 Materials and Supplies			
This account records costs for miscellaneous materials and supplies.			107,000
52111 Office Supplies			
This account records costs of operational supplies.			12,000
52141 Minor Equipment/Small Tools			
This account records costs for small tools/instruments used for maintenance activities under \$5,000.			15,000
52143 Computer Software/Licensing Fees			
This account records the cost of software.			20,000
52191 Utilities			
This account records costs for water at the Agency's facilities,			17,000
52193 Utilities-Power			
This account records costs for gas and electric at the Agency's facilities.			160,000

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund
 Section Title: Facilities Fund
 Character Title: Other Charges Character No.: 54010-33050200-53

53402 Depreciation Expense		
This account records costs for depreciation of the Agency's administrative offices and maintenance facilities at the Airport Treatment Plant. No cash expenditure of funds is made.		1,242,000

Character Title: Fixed Assets Character No.: 54010-33050200-19

19831 CIP - Bldg & Impr		
This account records costs for the Agency Capital Improvement Projects listed below.		
<u>Identified Projects:</u>		
404 Office Renovations	100,000	
204 Fence Expansion	351,700	Y0045
Airport Storage Building	1,000,000	Y0037
Supervisory Control and Data Acquisition (SCADA) Software & Hardware	2,869,168	
	\$ 4,320,868	

FY 2024-25 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Internal Service Fund
Fund: Facilities Fund
Fund/Department ID: 54010-33050200

DESCRIPTION OF FUND ACTIVITY	Actual FY 22-23	Estimated FY 23-24	Requested FY 24-25
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting (See Detailed Components Below)	\$3,865,929	\$4,615,067	\$1,449,266
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	4,124,725	6,175,926	9,484,633
Expenditures - (Decrease) fund balance	(5,985,450)	(10,459,727)	(10,713,423)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>(1,860,724)</u>	<u>(4,283,801)</u>	<u>(1,228,790)</u>
Adjustments to Reserves/Encumbrances:			
Outstanding Encumbrance - Net Change	1,699,437	-	-
Principal-Capital Lease	(260,339)		-
Advance to ALW for Larkfield Estates Sewer		-	-
Change in Prepaid Expense	1,963		
Unrealized Gain/Loss	1,223	-	-
Accrual of Principal Received - Interfund Loan	60,000		54,000
Capital Interest	-	-	-
Depreciation	1,107,578	1,118,000	1,242,000
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>2,609,862</u>	<u>1,118,000</u>	<u>1,296,000</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting	\$4,615,067	\$1,449,266	\$1,516,476
Target Fund Balance	\$605,613	\$932,610	\$1,287,639
<i>Over/(Under) Target Fund Balance</i>	<i>\$4,009,453</i>	<i>\$516,655</i>	<i>\$228,837</i>
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$749,138	(\$3,165,801)	\$67,210
<u>Fund Balance Components at Beginning of FY</u>	<u>7/1/2022</u>	<u>7/1/2023</u>	
Cash	\$6,265,561	\$5,288,015	
Due from Federal AR	-	-	
Interest Payable	(8,919)	(3,036)	
Capital Lease Payable	(504,355)	(260,339)	
Retention Payable	(879)	(54,527)	
Vouchers Payable	(33,228)	(209,970)	
Accounts Payable	(23,741)	(16,004)	
Encumbrances	(1,828,510)	(129,073)	
Total Beginning Fund Balance	<u>\$3,865,929</u>	<u>\$4,615,066</u>	

FY 2024-25 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: POWER RESOURCES
Fund/Department ID: 54015 33050300

Account No. and Title	Adopted 2023-24	Requested 2024-25	Difference	Percent Change
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REVENUES:

USE OF MONEY

44002 Interest on Pooled Cash	\$25,000	\$32,500	\$7,500	30.00%
Subtotal Use of Money	\$25,000	\$32,500	\$7,500	30.00%

MISCELLANEOUS REVENUE

45314 Sale-Power	\$6,000,000	\$5,974,000	(\$26,000)	(0.43%)
Subtotal Miscellaneous Revenue	\$6,000,000	\$5,974,000	(\$26,000)	(0.43%)

TOTAL REVENUES	\$6,025,000	\$6,006,500	(\$26,000)	(0.43%)
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EXPENDITURES:

SERVICES AND SUPPLIES

51061 Maintenance - Equipment	\$50,000	\$50,000	\$0	0.00%
51211 County Counsel - Legal Advice	1,500	1,500	-	0.00%
51421 Rents and Leases - Bldg/Land	71,411	73,267	1,856	2.60%
51602 Business Travel/Mileage	500	500	-	0.00%
51605 Private Car Expense	200	200	-	0.00%
51803 Other Contract Services	50,000	50,000	-	0.00%
51917 District Operations Charges	262,000	262,000	-	0.00%
51921 Equipment Usage Charges	1,000	1,000	-	0.00%
52091 Memberships/Certifications	100	100	-	0.00%
52143 Computer Software/Licensing	1,000	1,000	-	0.00%
52193 Utilities - Electric	5,566,000	5,733,000	167,000	3.00%
Subtotal Services and Supplies	6,003,711	6,172,567	\$168,856	2.81%

OTHER CHARGES

53103 Interest on LT Debt	\$0	\$0	\$0	N/A
53402 Depreciation Expense	440,000	440,000	-	0.00%
Subtotal Other Charges	\$440,000	\$440,000	\$0	0.00%

TOTAL EXPENDITURES	\$6,443,711	\$6,612,567	\$168,856	2.62%
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TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	\$418,711	\$606,067	\$187,356	44.75%
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FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division: **Sonoma County Water Agency - Internal Service Fund**

Section Title: **Power Resources**

Character Title: **Use of Money and Property**

Character No.: **54015-33050300-44**

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$1,000,000
Projected Interest Rate	<u>3.25%</u>
Projected/Planned Interest on Pooled Cash	\$32,500

Character Title: **Miscellaneous Revenue**

Character No.: **54015-33050300-45**

45314 Sale-Power

This account records the revenue received from the sale of power to other entities. \$ 5,974,000

Character Title: **Services and Supplies**

Character No.: **54015-33050300-51/52**

51061 Maintenance - Equipment

This account records costs for parts and various supplies necessary to maintain and repair Agency equipment. \$ 50,000

51211 Legal Services

This account reflects the estimated cost of legal services to be provided by County Counsel and outside legal counsel. 1,500

51421 Rents/Leases-Bldgs/Imp

This account records costs for the rental of land for photovoltaic systems. 73,267

51602 Business Travel/Mileage

This account records the cost of travel expenses to meetings by Agency staff. 500

51605 Private Car Expense

Private Car Expense is reimbursed to employees for the use of their private vehicles. 200

51803 Other Contract Services

This account records expenses for outside contract services. 50,000

51917 District Operations Charges

This account records expenses for salary and overhead for assigned staff. 262,000

<u>Identified Projects</u>	<u>Project No.</u>	<u>Amount</u>
404 Aviation Solar Inverter Replacement	10010	8,000
Airport Treatment Plant - Solar Inverter Replacement	10011	3,000
Sonoma Valley Treatment Plant-Solar Inverter Replacement	10012	150,000
Geyserville Treatment Plant - Solar Inverter Replacement	10013	1,000
O&M Labor	10001	<u>100,000</u>
		\$ 262,000

51921 Equipment Usage Charges

This account records the cost for equipment usage. 1,000

52091 Memberships/Certifications

This account reflects the estimated cost for membership dues. 100

FY 2024-25 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund

Section Title: Power Resources

Character Title: Services and Supplies (Cont'd)

Character No.: 54015-33050300-51/52

52143 Computer Software/Licensing Fees

This account records the cost of software.

1,000

52193 Utilities-Power

This account records the cost to purchase power from PG&E and the Power Water Resources Pooling Authority (PWRPA).

5,733,000

Character Title: Other Charges

Character No.: 54015-33050300-53

53402 Depreciation Expense

Generally Accepted Accounting Principles require that depreciation be expensed each year.

440,000

FY 2024-25 BUDGET

STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Internal Service Fund
Fund: Power Resources Fund
Fund/Department ID: 54015-33050300

DESCRIPTION OF FUND ACTIVITY	Actual FY 22-23	Estimated FY 23-24	Requested FY 24-25
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$1,786,799	\$2,200,235	\$2,391,536
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	6,408,819	6,109,012	6,006,500
Expenditures - (Decrease) fund balance	(6,645,261)	(6,357,711)	(6,612,567)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>(236,442)</u>	<u>(248,699)</u>	<u>(606,067)</u>
Adjustments to Reserves/Encumbrances:			
Principal Payment - Photovoltaic Leases		-	-
Change in Encumbrances	11,979		-
Change in Prepaid Expense	231,916	-	-
Depreciation	434,922	440,000	440,000
Unrealized Gain/Loss	20,236	-	-
Post Audit Adjustment	(49,175)	-	-
Rounding		-	-
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>649,878</u>	<u>440,000</u>	<u>440,000</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$2,200,235	\$2,391,536	\$2,225,469
Target Fund Balance	\$1,552,585	\$1,451,678	\$1,543,142
<i>Over/(Under) Target Fund Balance</i>	<i>\$647,651</i>	<i>\$939,859</i>	<i>\$682,328</i>
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$413,436	\$191,301	(\$166,067)
<u>Fund Balance Components at Beginning of FY</u>	<u>7/1/2022</u>	<u>7/1/2023</u>	
Cash	\$2,245,305	\$2,180,739	
Pre-Paid Expense			
Deposits with Others	753,746	753,746	
Vouchers Payable	(704,822)	(563,761)	
Accounts Payable	(197,111)	(49,175)	
Unearned Revenue	(332,421)		
Interest Payable			
Due from Other Funds	155,395		
Retention Payable			
Capital Lease Payable			
Advance Payable			
Encumbrance	(133,293)	(121,314)	
Total Beginning Fund Balance	<u>\$1,786,799</u>	<u>\$2,200,235</u>	